U.S. Department of Veterans Affairs
Veterans Health Administration
Digital Health Office

ATLAS Attendant Training Resource: How to Access the Course

Last Updated: October 2025

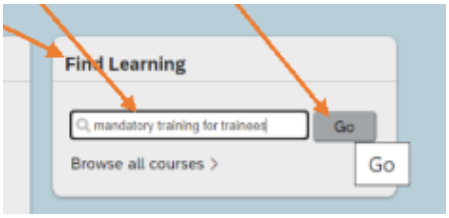
Accessing the Training Course

Follow the steps below to access the course:

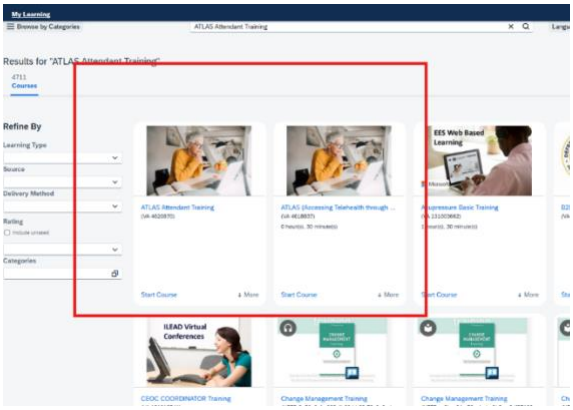
1. From a computer, launch a web browser and navigate to https://logon.iam.va.gov/affwebservices/public/saml2sso?SPID=https://www.successfactors.com/VAHCM03.
2. Select the **Sign In with VA PIV Card** icon.

3. A Windows Security pop-up will appear. **Select the certificate** you'd like to sign in with and select **OK**.
4. The Windows Security pop-up will then request that you **enter the PIN** associated with your certificate.
5. Once your certificate has been authenticated, the VA Talent Management System (TMS) homepage will load.
6. On the homepage, open the drop-down menu and select **Learning**.

7. Locate the **Find Learning** box on the right-hand side of the screen. In the Find Learning box, type **ATLAS Attendant Training** and select **Go**.



8. You will be taken to the **Library** page, which will be filtered to show only the ATLAS Attendant Training.



9. Select the **Start Course** button on the right-hand side of the ATLAS Attendant Training page.
10. The course will open in a separate tab.

Complete the Training Course Requirements

1. Complete the Post Test with a passing score of at least 80%.
2. Complete the final evaluation to receive credit for this training.